

D2-F1 — EXAMINATION ACCOMMODATION APPLICATION FORM

Associated with D2 — Regulations on Compensation for Disadvantage in Examinations

Student full name	
Student ID	
Programme / Department	
Year / Level	
E-mail / Phone	
Date of application	

1. Situation requiring accommodation

- ☐ Permanent disability
- ☐ Temporary disability
- ☐ Temporary or chronic medical condition
- ☐ Pregnancy
- ☐ Accident / temporary immobilisation
- ☐ Childcare responsibility
- ☐ Caregiving responsibility
- ☐ Other exceptional and justified situation

If “Other”, specify briefly (without unnecessary medical details):

2. Assessment(s) concerned

Module / assessment	Date	Time	Type	Room (if known)

3. Accommodation requested

- ☐ One-third additional examination time
- ☐ Separate / adapted examination room
- ☐ Adapted seat or workstation



- ☐ Authorised pedagogical assistance / scribe
- ☐ Reasonable additional breaks
- ☐ Authorised computer or assistive technology
- ☐ Accessible / enlarged examination materials
- ☐ Adaptation of oral / practical / laboratory assessment
- ☐ Exceptional rescheduling
- ☐ Other reasonable measure

Additional details: _____

4. Supporting documents

- ☐ Medical certificate
- ☐ Specialist report / certificate
- ☐ Pregnancy certificate
- ☐ Official childcare / caregiving document
- ☐ Other supporting document

5. Student declaration

I confirm that the information provided in this application is accurate to the best of my knowledge. I understand that ESSAT may request additional information strictly necessary to assess the requested accommodation and that personal and medical information will be handled confidentially.

Student signature	Date



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Date received	
Application complete	☐ Yes ☐ No
Reviewed by	
Decision	☐ Approved ☐ Partially approved ☐ Refused
Approved accommodation(s)	
Validity period	
Reason for partial approval / refusal	
Student notified on	

Directorate of Studies — name/signature	
Director of ESSAT validation (if required)	
Date	

Confidentiality notice: This form and its supporting documents contain confidential personal information. Access is restricted to staff involved in assessment, approval, organisation, review or archiving of the accommodation.